**Collaborative groupwork meeting**

* Josh, Luke, Matt, Musab, Kian is all present.
* Alisha present on teams.
* All the team shared their weekend activities.
* Matt and Luke will be sub leaders for the group and assist Josh.
* Today Josh will hold one to one meetings with each member of the group and they can share any issues, problems or to celebrate their work so far.
* Luke has completed both of his tasks, research and uploaded his work.
* Kian has put his databases onto MYSQL. He wants to make sure the proper links are in between the tables and he will then look into some research on databases too. Once he has completed these tasks he will start working with Luke.
* Musab has asked if someone could help with the software developing as there are many sections to complete. Josh will help as his secondary role and Luke will help too. If Josh could complete the carer dashboard. Luke will look at html, but will look at his previous work and see if he can help.
* Luke will import the database from Kian and will write the framework. Kian will send over the names of the headings.
* Kian can do the video editing for the group.
* Matt can connect to the database. He is finding the circuits side easy to complete. He will have to change his database to the same one as Kian.
* Kian will also send his excel version to the group and they can input any changes.
* Luke – Research the implementation of PHP and set it up work on the tables. AES research in MYSQL.
* **What are the tasks for this week?**
* All the group are writing their tasks onto a notepad and will upload these.
* Luke is going to upload the notes onto an electronic version.